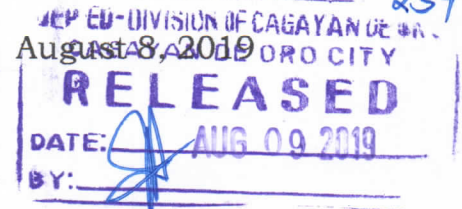




Department of Education
Region X- NORTHERN MINDANAO
DIVISION OF CAGAYAN DE ORO CITY
Fr. William F. Masterson, SJ Avenue,
KM5, Upper Balulang, Cagayan de Oro City



MEMORANDUM

**TO : All Concerned OSDS, CID and SGOD Division Personnel
Public Elementary and Secondary School Heads**

3-DAY LIVE-IN GENDER AND DEVELOPMENT (GAD) MAINSTREAMING AND TEAM PERFORMANCE ENHANCEMENT TRAINING FOR DIVISION PERSONNEL AND SCHOOL HEADS

1. Pursuant to DepEd Order No. 63, s.2012 on the Guidelines on the Preparation of Gender and Development (GAD) Plans and related issuances, the 2019 annual GAD Plan and Budget (GPB) of the Division Office was guided by the desired outcomes and goals of addressing gender issues and concerns affecting the organization in general. As we strive to deliver quality inclusive gender-fair education to our clientele and stakeholders, we take necessary steps in reducing gender gaps and disparities in basic education. Gender-fair policies have to be mainstreamed into the different plans and programs of the Department and in the Division in particular. For an organization to achieve its goals, enhancing team performance becomes an integral part of the GAD Program.
2. Relative to this mandate, division office personnel and public elementary and secondary school heads are to attend a 3-Day Live-In GAD Mainstreaming and Team Performance Enhancement Training on August 16-18, 2019 in a venue to be announced in a separate memo.
3. This GAD Mainstreaming and Team Performance Enhancement Training specifically aims to:
 - a. promote a gender-responsive governance;
 - b. develop deeper understanding and skills on gender-responsive programs and services;

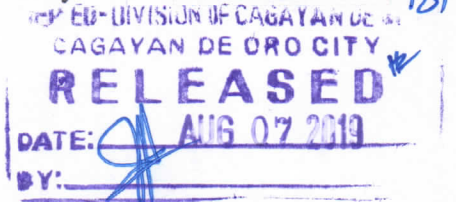
- c. enhance one's awareness on GAD Mainstreaming through the use of the Harmonized Gender and Development Guidelines (HGDG); and
 - d. enhance team performance to improve individual and organizational productivity.
4. Participants to the training are the division office personnel and public elementary and secondary school heads of the Department of Education, Region X, Division of Cagayan de Oro City. Attached is the list of participants.
 5. Compensatory Time Off (CTO) shall be granted to the participants upon submission of Daily Time Record (DTR) and narrative accomplishment report.
 6. There will be a meeting of all committee chairpersons and Central Principals/District Focal persons on August 13, 2019, 8:00 AM at the Division Canteen conference room.
 7. For guidance and compliance.



JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent



Department of Education
Region X- NORTHERN MINDANAO
DIVISION OF CAGAYAN DE ORO CITY
Fr. William F. Masterson, SJ Avenue,
KM5, Upper Balulang, Cagayan de Oro City



TRAVEL ORDER

TO : All Concerned OSDS, CID and SGOD Division Personnel
Public Elementary and Secondary School Heads
(with attached list)

DIVISION : Cagayan de Oro City

PURPOSE : To attend the **3-DAY LIVE-IN GENDER AND DEVELOPMENT (GAD) MAINSTREAMING AND TEAM PERFORMANCE ENHANCEMENT TRAINING FOR DIVISION PERSONNEL AND SCHOOL HEADS**

WHEN : August 16-18, 2019

WHERE : Dapitan City

Traveling and other related expenses are chargeable against school/local funds.

Recommending Approval:

JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent

APPROVED BY:

ARTURO B. BAYOCOT, Ph.D., CESO III
Regional Director



Department of Education
Region X- NORTHERN MINDANAO
DIVISION OF CAGAYAN DE ORO CITY
Fr. William F. Masterson, SJ Avenue,
KM5, Upper Balulang, Cagayan de Oro City



ACTIVITY FLOW
3-DAY LIVE-IN GAD MAINSTREAMING AND TEAM MANAGEMENT ENHANCEMENT TRAINING
FOR SCHOOL HEADS AND DIVISION PERSONNEL
August 16-18, 2019
Venue: TBA

| DATE | ACTIVITY |
|------------------------------|---|
| DAY 1 August 16, 2019 | <ul style="list-style-type: none">-Assembly at City Central School-Session 1: Opening Program, Orientation, Overview of the GAD Mainstreaming and Team Enhancement Training Program-Bohemian-themed Fellowship Dinner (c/o North 1 and 2) |
| DAY 2 August 17, 2019 | <ul style="list-style-type: none">-Wellness Activity-Activity 1: Team Performance Enhancement (Outdoor/Water Activity) <i>Note: Color-coded activity, grouping and color designation to be posted later.</i>-Session 2: Revisit to GAD key concepts-Activity 2: Change Leadership (c/o East 1 and 2)-Dinner, outdoor activity |
| DAY 3 August 18, 2019 | <ul style="list-style-type: none">-Wellness Activity-Session 3: GAD Mainstreaming using the Harmonized Gender and Development Guidelines (HGDG) tool-Closing Activity/ Program |

WORKING COMMITTEES

FACILITATORS/OFFICERS OF THE DAY

- Functions:*
- 1. Incharge of the program flow for the day.*
 - 2. Keeps track of schedules, activities and participants*
 - 3. Attends to concerns and coordinates with proper authority*

Day 1 AM : Division personnel
Day 1 PM : North I and II Districts
Day 2 AM : South and Central Districts
Team Building Activities Facilitators
Chairperson : Marlon Francis Serina
Members : Cely Labadan
Marivic Labitad
Ma. Christina Ganas
Jufel Gutang
Ceryll Celetaria

Day 2 PM : East I and II Districts
Day 3 AM : Southwest I and II

TRANSPORTATION SAFETY AND SECURITY

Chairperson : Eulogio Suaner
Members : Joel Lariba
Jimboy Eugenio
Paul Badon
Nilbert Pacheco
Tito Yongao
Marvin Ramos
Elizer Teruel
William Agomana

ATTENDANCE, CERTIFICATES, DOCUMENTATION: West I and II

HEALTH : Division Medical Staff

**GAD MAINSTREAMING AND TEAM PERFORMANCE
ENHANCEMENT TRAINING, AUGUST 16-18, 2019
LIST OF PARTICIPANTS**

SECONDARY SCHOOL HEADS, FIRST LEGISLATIVE DISTRICT

1. ARANETA, Gil U., SSP-I, Tagpangi NHS
2. AUMAN, Ronaldo D., SSP-I, Kauswagan NHS
3. BANLUTA, Elisa B., SSP-I, Mambuaya NHS-Dansolihon Annex
4. CARCILLER, Sylvio C., SSP-I, Carmen NHS
5. CAYETUNA, Marisa D., SSP-I, Canitoan NHS-Pagatpat Extension
6. DEL PUERTO, Lerio A., SSHT-V, Canitoan NHS
7. DONASCO, Maurita M., SIC, Tignapoloan NHS
8. ESPINOSA, Edgardo G. Jr., SSHT-I, Iponan NHS-San Simon Annex
9. GANAS, Ma. Christina N. SSP-I, Lumbia NHS
10. HERRERO, Jerson B., ASP-II (SHS), Pedro "Oloy" N. Roa Sr. HS
11. LABADAN, Cely B., SIC, Bulua NHS – Camp Evangelista Extension
12. LABADAN, Danny A., SIC, Tagpangi NHS-Tuburan Annex
13. LAGAC, Marilou P., SIC, Taglimao NHS
14. LANGAM, Arnold S., SIC, Taglimao NHS-Besigan Annex
15. LINCARO, Manuel L. Jr., SSP-I – Bayabas NHS
16. LORA, Marilou L., SIC, Tagpangi NHS-Tuburan Annex Pigsag-an Extension
17. MAMA, Macapangcat U., SSP-I, Iponan NHS
18. PASTRANO, Judson M., SSP-I, Taglimao NHS-Tumpagon Annex
19. PILAPIL, Wennie Ruthsen C., SSHT-I, Bonbon NHS
20. REBOLLIDO, Minda S., SSP-II, Bulua NHS
21. SUMANDA, Evelyn Q., SSP-I, CDONHS-Balulang Annex
22. SUNGAHID, Mary Jean L., SIC, Tignapoloan NHS-Man-Ai Extension
23. VINCO, Ferdinand L. Jr., SSHT-III, Mambuaya NHS
24. VIOS, Corazon M., ASP-II, Mambuaya NHS-Bayanga Annex
25. ZAMORA, Dinah Zoraida B., ASP-II (SHS), Lumbia NHS-Pagalungan Extension

SECONDARY SCHOOL HEADS, SECOND LEGISLATIVE DISTRICT

26. AUMAN, Maribeth A., SSP-I, Macabalan NHS
27. AGOMANA, William C., SSP-II, CDONHS-JHS
28. BAYLON, Charlyn S., SSP-I, Macasandig NHS
29. CAPAGNGAN, Bernardito D., SSP-I, Angeles Sisters NHS
30. CELETARIA, Ceryll D., SSHT-I, Balubal NHS
31. COMING, Wilfredo B., SSP-II, Agusan NHS
32. DELIMA, Norma B., MT-I, Camaman-an NHS-Macapaya Extension
33. ELUNA, Jerlyn H., SSHT-I, East Gusa NHS
34. GALARPE, Brenda P., SSP-I, Gusa RSHS

35. GARCIA, Genevieve U., SIC, Gusa NHS-F.S. Catanico Annex
36. GUTANG, Jufel S., SIC, Camaman-an NHS
37. LABITAD, Marivic D., SIC, Indahag NHS
38. LAMBERTE, Roel R., SSP-I, Bugo NHS
39. PENULIAR, Gil Jun T., SSP-I, Lapasan NHS
40. RAMOS, Marvin Anthony A., SSHT-I, Puntod NHS
41. SERIÑA, Marlon Francis C., SSP-III, CDONHS-SHS
42. TERUEL, Elizer O., SSHT-III, Gusa NHS-Cugman Annex
43. TONGCO, Alfredo C., SSP-I, Tablon NHS
44. UBALDE, Rossana Q., SSP-I, Puerto NHS

ELEMENTARY SCHOOL HEADS

NORTH I

45. ABUEL, Censusa R., P-I, St. John ES
46. ENCABO, Adelina F., P-II, Macabalan ES
47. MAGALLANO, Ma. Del T., P-I, Consolacion ES
48. TEJERO, Arnold P., P-IV, North CCS

NORTH II

49. ALINGIG, Emmanuel B., P-III, Bayabas ES
50. BAHIAN, Merlyn S., P-I, Bonbon ES
51. OMANDAM, Melba S., P-I, Bongbongon ES
52. ORANGOT, Paraida D., P-II, Kauswagan CS

SOUTHWEST I

53. BISLIG, Romeo P., HT-III, Pigsag-an ES
54. CAGAPE, Rico I., HT-I, Kiam-is ES
55. CATARONG, Mary Glo B., SIC, Tumpagon ES
56. ESTENZO, Rodel C., HT-III, Taglimao ES
57. LAREDE, Clementina D., P-I, Baluarte ES
58. PENONIA, Alma B., P-II, Lumbia CS
59. QUIRINO, Cheryl E., SIC, Batinay ES
60. TALAMPAS, Clyde D., HT-I, Tagpangi ES
61. TARUC, Phoebe W., MT-I (SIC) Pagalungan ES
62. YAÑEZ, Shiela D., MT-I (SIC), Tuburan ES

SOUTHWEST II

63. COMEROS, Junito C., MT-I (SIC), Cadayonan ES
64. CUERQUIS, Ma. Dulce F., MT-II (SIC), Magayad ES
65. FELISILDA, Norman A., SIC, Dunggoan ES
66. FLORA, Deborah B., HT-I, Mangalay ES
67. GALINDO, Florence L., SIC, Iba ES
68. GARCIA, Irene P., SIC, Balongkot ES
69. GONZALES, Rommelyn L., P-I, Bayanga ES
70. LORONO, Carol O., SIC, Midkiwan ES
71. MABALOS, Marcelo Q., P-I, Mambuaya ES
72. MAYAKE, Vaicar G., HT-I, Upper Tignapoloan ES

- 73. MORALES, Fe V., SIC, Man-ai ES
- 74. OMRISO, Ronald L., SIC, Besigan ES
- 75. PACAMO, Elena B., P-I, Dansolihon ES
- 76. TUBA, Melecio L., P-I, Tignapoloan ES

WEST I

- 77. ALINSUB, Leonora S., P-I, Balulang ES
- 78. OBSIOMA, Marjorie S., P-II, Macanhan ES
- 79. OLIVEROS, Catalina Q., P-I, Fr. William Masterson ES
- 80. PAGULON, Celso L., P-III, West CCS
- 81. PACHECO, NILBERT J., HT-III, Philippine Island Kids, Inc
- 82. SISTO, Dante G., P-II, Sacred Heart Village ES
- 83. UCAB, Norma C., P-I, Upper Carmen ES

WEST II

- 84. BADON, Paul Y., HT-III, Baikington ES
- 85. BASLAN, Jolito G., P-I, Pamalihi ES
- 86. DAABAY, Maria Lodel C., P-IV, Canitoan ES
- 87. GALAY, Jemuel M., P-III, Bulua CS
- 88. GALOLO, Glecerio F., G.L. Reyes Anhawon ES
- 89. GRANADA, Joel C., P-I, San Simon ES
- 90. JORDAN, Pedrita R., P-II, Iponan ES
- 91. ONG, Gemma Ethel B., P-I, Camp Evangelista ES
- 92. QUILIT, Candolyn L., P-I, Pedro "Oloy" N. Roa Sr. ES
- 93. TAHUD, Elsa B., P-I, Bulao ES
- 94. TOCMOHAN, Naomi D., P-I, Pagatpat ES
- 95. YONGAO, Tito P., P-I, Pedro "Oloy" N. Roa Sr. ES – Fil-Chinese

CENTRAL

- 96. CAGUINDANGAN, Duque A., P-III, City Central School
- 97. LIGSANAN, Andy P., P-II, Corrales ES

SOUTH

- 98. BAHALA, Romualdo P., Kamakawan ES
- 99. DANUCO, Annie B., P-I, Indahag ES – Habitat Extension
- 100. ESPINA, Jinnefer D., P-I, Indahag ES
- 101. FELISILDA, Angelito U., P-II, Camaman-an ES
- 102. GAYRAMARA, Basilisa G., P-I, Taguanao ES
- 103. TARUC, Jerry P., P-I, South CCS
- 104. URA-URA, Ronnie P., SIC, Camaman-an ES – Macapaya Extension
- 105. VERDAD, Karen C., P-I, Macasandig ES

EAST I

- 106. BARTOCES, Corazon Z., P-I, F.S. Catanico ES
- 107. LARIBA, Annabelle J., P-III, Gusa ES
- 108. LLABAN, Loreto C., P-I, Malasag ES
- 109. REYES, Arlan Paul R., P-II, Cugman ES
- 110. VILLAPAZ, Abeto L., SIC, FS Catanico ES – Camansi Extension
- 111. YAÑEZ, Edgardo O., P-III, East CCS

EAST II

- 112. Cu, Himaya Q., P-I, Tablon ES
- 113. Dullente, Rosemarie H., P-I, Puerto ES
- 114. Lariba, Joel P., P-I, Agusan ES
- 115. Oga, Letecia L., P-I, Suntingon ES
- 116. Macabodbod, Noe I., P-I, Palalan ES
- 117. Saga, Marichelle F., P-III, Bugo CS
- 118. Villalobos, Rudy P., P-I, Linangohan ES
- 119. Zulita, Relobe N., P-I, Balubal ES

DIVISION OFFICE PERSONNEL

OSDS

- 120. DELA PEÑA, Jonathan S., Schools Division Superintendent
- 121. LIMBACO, Cherry May, Schools Division Superintendent
- 122. ANGHAY, Alicia E., OIC-Asst. Schools Division Superintendent
- 123. VALLENTE, Romiel S., AO-V
- 124. DEL PUERTO, Laurence Edgardo A., Attorney III
- 125. ALILIN, Beatriz G., AO II
- 126. FRANCISCO, Alvic Marie S., Admin Aide VI
- 127. DELA CERNA, Carla May S., Admin Aide VI
- 128. RECIÑA, Charise May D., Admin Aide VI
- 129. GABULE, Ignacio A. Jr., Admin Officer II
- 130. MANAUG, Gleven Chito B., Admin Asst II
- 131. GOMEZ, Vergilbob M., Admin Asst II
- 132. CASINILLO, Cyril James B., Admin Aide IV
- 133. CANILLAS, Nestor U., Admin Aide II
- 134. 1`PATES, Marivel O., Admin Aide VI
- 135. PALMERO, Anatalio B., Admin Aide II
- 136. FACUN, Efren B., AO II
- 137. ABROGAR, Marife, Admin Asst III
- 138. TANCONGCO, April, Admin Asst III
- 139. DELA ROSA, Joan, LSB personnel
- 140. PACTURAN, Meia, AO II
- 141. SAMBAAN, Ryan C., Admin Aide IV
- 142. VASALLO, Jean, Admin Asst III
- 143. TABUAN, Percy Brian, Admin Aide VI

CID

- 144. CARRASCO, Lorebina C., OIC-Chief EPS, CID
- 145. ANDRADE, Margie, PSDS
- 146. ARNEJO, Jinky, PSDS
- 147. GOCHUCO, Anita M., PSDS
- 148. PADINIT, Porferio, P-IV
- 149. RAMOS, Marife A., PSDS
- 150. RECAMADAS, Milagros, PSDS

151. ACERON, Sol P., EPS-I
152. ACLO, Romeo B., EPS-I
153. MACASERO, Jean S., EPS-I
154. MINGO, Juan A., EPS-I
155. POTANE, Joel, SEPS
156. DOLERO, Juliet, MT-I/ALS Division Coordinator
157. SIGNO, Lanie, Librarian
158. LOGRONIO, Lilibeth, LSB personnel

SGOD

159. VITORILLO, Rosalio R., Chief EPS, SGOD
160. SUANER, Eulogio, EPS-I
161. DECHOSA, Raul A., SEPS
162. LOQUILLANO, Jean, SEPS
163. GABULE, John Mark, MT-I
164. EUGENIO, Jimboy S., EPS-II
165. ROLLAN, Eleanor Consejo H., EPS-II
166. BLANCO, Ryan, DRRM Coordinator
167. MAMACLAY, Ely, Engineer
168. LAGRAMA, Sheila B., Registrar
169. ARSUA, Joan, Nurse
170. CARTEL, Krystal, Nurse
171. FRANCISCO, Kito Kristian, Nurse
172. SUCALIT, Napoleon